Item No.14



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisat						
Name of	Avebury Commu	unity Shop				
organisation						
Contact name						
Contact address						
Contact number		e-mail				
Organisation type	Not for profit or	rganisation 🗵 Parish/town council 🗌				
	Other, please s	pecify				
2 – Your project						
In which community area does your project take place? (Please give name – see section 3 of the grants pack)		Marlborough				
Does your town/paris	h council					
know about your project?		Yes ⊠ No □				
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).		To install and implement an Electronic Point Of Sale (EPOS) system into Avebury Community Shop. It will enable us to serve our customers faster with fewer mistakes. The system will enable better stock control avoid wastage and improve financial management.				
Where will your project take place?		Avebury Community Shop, Hope Cottage, High Street, Avebury, SN8 1RF				
When will your project take place?		Spring/Summer 2011				
How many people will benefit from your project?		500				
How does your project demonstrate a direct link to the community plan for your area?		Economic - local businesses, local employment, retaining key facilities, tourism. Transport - Access to essential services.				
Please provide a reference/page no.		Section 1 (esp 1.5, 1.6, 1.7), 5.6				

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans. The project will help ensure the success of a vital local facility in a village. It will provide part time employment for 2 members of staff. It will provide volunteering opportunities for local people. It will cut down on unnecessary car journeys. We promote local food producers. How did you discover there was a need for your project and how will your project benefit your local community? Important: Please do not type in paragraphs - This section is limited to 1200 characters only (inclusive of spaces) It will enable villagers and people from surrounding villages to continue to purchase their groceries locally. By ensuring the continuation of the shop, it will help the envronment by preventing unnecessary journeys into local towns to purchase basic groceries. The village of Avebury has lost many of its facilities recently, the full time post office has closed and the school has closed - the shop now provides an essential "community hub" and meeting place for villagers. It provides an opportunity for people to volunteer and this has had significant benefits for certain individuals in preventing loneliness and isolation. It also provides employment opportunities for two part time members of staff. The shop is well supported by the village with a wide range of the community using the shop from the elderly who have no access to transport, working people and young people. Volunteers are also from a wide cross section of the community from age 21 to their 70s. Any other information about your project. The community shop opened on 15th March 2009 as a result of community concern at the closure of the shop and post office the previous year. It is well used by villagers from Avebury and the surrounding area as well as by tourists. We are currently working on a project to promote local food producers. The 'in kind' support we mention is for 5 days at £100 for technical work with installation (by an IT professional). setting up the software for accounting purposes (by an accountant) and providing training for the volunteers (by a qualified teacher). Free Reserves - section 4 - Most of these reserves are from initial fundraising before the shop opened. Apart from approximately £2000 for this project, the reserves we have are allocated to planned asset replacement and contingency if there is a decline in trading (in view of the current financial situation a decline in the number of tourists could have a big impact on the income of the shop). 3 - Management How many people are involved in the management of your group/organisation? 5 Of these, how many are: 2 Male 2 **Female** Over 50 years

How many people are involved in the management of your group/organisation? 5 Of these, how many are: Over 50 years Male Female Under 25 years Male Female Disabled People Male Female Female Female Female Female Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Through revenue produced by the shop.

If you were not awarded the full amount requested, what would be the impact on your project?								
It may limit the amount of components that we are able to purchase. For example, we may not be able to purchase scales linked to the till or link the card machine to the till.								
How will you know whether your project	et has made a diffe	renc	e in the community?					
will be able to maintain and improve the re	evenue of the shop vectorial, managemen	vhich	ficient service, with fewer errors being made. We will ensure its long term financial stability. We rmation, reducing the amount of wastage and by					
Have you contacted Charities Information Bureau for help with your application/ to seek funding?	Yes 🗌	No	\boxtimes					
To who have you applied for funding for this project (other than Wiltshire Council)?	None							
Have you been successful?	Yes 🗆	No	<u></u> ✓					
<u> </u>			_					
Have you or do you intend to apply for a grant from another area board within this financial year?	Yes L	No						
If yes, please state which ones.								
Are you in receipt or anticipating other funding from Wiltshire Council for this project?	Yes	No						
4 - Information relating to your la	st annual acco	unts	s (if applicable)					
Year ending: 28th	Month: Feb		Year: 2010					
A - Total income:	£131,341							
B - Minus total expenditure:	£130,039							
Surplus/deficit for year: (A minus B)	£1302							
Free reserves held:	£14049 * see 2 Other info							

5 - Financial information						
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)				
		, ,	P/C			
Touch screen terminal	£1,964	Own fundraising/reserves		£2,000		
Chip and Pin Pad	£182			£		
Integrated weighing scales	£609	Parish/town council		£		
Back office software	£ 450			£		
Barcode printer	£232	Trusts/foundations		£		
Handheld scanner	£ 620			£		
Installation & training	£850	In kind		£500		
	£	Installation, training, IT		£		
	£	Other		£		
	£			£		
	£			£		
	£			£		
	£			£		
Total Project Expenditure	£ 4,907	Total Project Income		£ 2,500		
Total project income B		£2,500				
Total project expenditure A		£4,907				
Project shortfall A – B		£2,407				
Award sought from Wiltshire Council Area Board		£2,407				
Bank Details						
Please give the name of the organisations' bank account e.g. Barclays		Alliance & Leicester				
Please give the title name of the organisations' bank account e.g. current		current				
6 - Supporting information - Plea	ase enclo	se the following documenta	tion			
Enclosed (please tick)						
Written quotes including the one you	are going to	use				
□ Latest inspected/audited accounts or	r annual repo	ort				
	current financ	cial year				
Project budget (if applicable)						
☐ Terms of reference/constitution/grou	p rules					
	ngs and/or la	and				
For new groups, only the group's terms covering a period of 12 months is require		e and a projected income and exp	oenditure	budget		

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:					
 a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage? 	•				
The project enables the long term financial stability of the community shop. This will enable the shop to provide facilities for members of the community who are unable to get to other shops.					
b) How does your project work to promote inclusion, participation and good community relations?					
The project will enable all members of the local community to have access to groceries at a reasonable continuity without having to travel far. The shop is very good at promoting good community relations.	ost				
c) Is your project targeted at a specific group? If yes, please tick any of the following which apply					
☐ Under 25's ☐ Over 50's					
☐ Mostly or all men/boys ☐ Mostly or all women/girls					
☐ Specific minority ethnic groups (please state which groups)					
☐ Specific faith groups (please state which groups)					
□ People/families on low income					
$oxed{oxed}$ Other disadvantaged groups (please state which groups) People without access to transport					
8 - Declaration (on behalf of organisation or group) – I confirm that					
☑ I have read the funding criteria					
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